Sacred Heart School – Parents & Friends Association

Minutes of Meeting – Tuesday 23rd February 2016

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| Opening Prayer | **Meeting Opened 7.30pm** | **Action By** | **Date** |
| Present | Jen Brock, Anthony Brock, Michael Quill, Jo Marsden, Matt Jones, Natasha Brewer, Phil Illingworth, Barry Nas, Kelly Cox, Samantha Buchanen, Rebecca Millwood, Nat Zegveld |  |  |
| Apologies | Nic Duffy, Kathy Taylor |  |  |
| Minutes of Previous Meeting | Minutes accepted by Anthony Brock  Seconded by Rebecca Millwood |  |  |
| Business Arising | **Entertainment Books:**  Rebecca will advise the total profit of these.  A note will be put in the newsletter as a reminder to families that we will be doing these again this year. | Rebecca |  |
| Correspondence | N/A |  |  |
| Principal’s Report | Mytern – highly successful. A big focus on social & emotional well-being throughout the school. All resources and lessons are now available to all Staff and Jane Foster has worked with classes to help with the initial implementation.  Building program – will go ahead but not sure of a start date at this stage. The 3/4 building (upstairs only) will be upgraded along with Prep toilets. Grade 5/6 toilets have been approved to be demolished.  Car park upgrade – this will impact availability for 5-6 weeks. Looking at starting after Easter. Will mean a much better flow for drop off and pick up and will create an extra 15 parking spaces  Homework Policy – a clear consensus in our survey that parents believe that homework should continue but no more than 90 mins a week. Students should also be given more than 1 night to complete work.  Swimming Pool – waiting on the go-ahead to fill. There is someone interested in running a swimming program from the pool and she would take responsibility of cleaning and maintaining the pool.  Co-Teacher – greater movement of students in this program for 2016. It is not just for “gifted” or “extension”      Kinder 2017 – Open evening for all interested parents on March 10th at 7pm. All Catholic schools offering an evening session this year. We will also offer an open day on Wednesday 16th March for parents to visit the school and have a look around. Interviews will still go ahead but be shorter and shared between Matt and Liz. | Matt  Matt  Matt  Staff |  |
| Financial Report | N/A – check this at next meeting due to Kathy’s absence | Kathy |  |
| General Business | Allocation of P & F funds – how do we want to allocate our funds? We are in a good position for something substantial or a collection/series of things. Matt will discuss with staff to get their input for further discussion at the April meeting.  Shelving & Storage of P&F items – Looking at up to $1500 of storage from Bunnings (shelving/containers) to be determined by Phil.  Moved: Barry Nas, Accepted: Kelly Cox  K/P Program:  Jane Hills will be coming to our April meeting to share information about the K/P program with P&F.  Shade Tent for Carnivals:  We currently have some shade tents in the school but they are generic blue in colour with nothing saying “Sacred Heart” on them. We want these to be in school colours with a logo and sides for added sun/wind protection.  Inventory of current shades for quality/repairs  Conversation with Craig Taylor about getting these fixed up  Fair 2016:   * Raffle prizes have gone to the Williams family to print * P&F will supply Coles/Myer voucher. * 2nd Prize tint-a-car, 3rd Geards Cycles bike, 4th Boags tour * Mega Chocolate Wheel $5 tickets to run alongside regular choc wheel. Major prize for West Coast trip * Fairyfloss machine to be purchased. Unanimous vote amongst P&F that we will purchase the more expensive one due to coming with servicing. Moved Nat Zegveld, Accepted: Michael Quill. Jo to organize this with a purchase order from office. (Matt to speak to Lidia about this)   Fair cont…   * Face Painting & Tattoos have been donated. * Large freezer truck has been organized as well as a smaller one * Any freezer items that arrive early can go to Michael Quill to be stored at his work freezer. * Jo and Matt to coordinate regarding school fridges. * BBQ meat to go straight to truck on Friday. * Class Allocations: coordinated by Rebecca & Jo. Will go in the newsletter asap. * Sponsors list and items needed to go to Maree for newsletter * Still need a stall organiser for Calamari * Check if Simon is happy to do fairy floss again. * Thomas Paul Security will collect cheque & collect money twice overnight. * Signs to go up this week on gate and corner. * Still looking for a stall convener for fairbags. Need to look at pricing & best source for these * Photobooth - $5 for each photo. First $500 goes to them then everything after to the school. * Treasure Chest – Cycology to donate a Microscooter and Quills to donate a $100 sports store voucher. Winning family can choose their prize and remaining prize can go to chocolate wheel   Welcome BBQ: Great success again. Photos from the welcome bbq have gone to Maree | Matt  Phil      Phil & Michael  Rebecca & Kelly  Barry & Rebecca  Jo & Matt  Anthony & Jen  Jo & Michael  Jo & Matt  Rebecca/Jo  Kelly/Jo/ Rebecca  Nat  Kelly  Matt / Lidia  Phil  Kelly & Rebecca  Michael/Kelly/Barry  Rebecca |  |
|  | **Meeting Closed: 9.15pm** |  |  |
| Next Meeting | **22nd March 2016 7.30pm** |  |  |