



REQUEST FOR STUDENT ABSENCE

Date of request: _____

Student's name: _____

Grade: _____

Grade: _____

Grade: _____

Grade: _____

Grade: _____

Dates of Absence: _____ till _____

Reason for Absence:

I have let the class teacher know of the intended absence: Yes / No

Name: _____ (parent/guardian)

Signed: _____ (parent/guardian)

Approved: Yes / No

Principal Signature: _____ Added to file: __/__/__ By: