**Sacred Heart School – Parents & Friends Association**

**Minutes of General Meeting – 22nd March 2022**

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|  | **Meeting Opened 7.30pm** | **Action By** | **Date** |
| **Present** | Brent Wilson, Bec Bowen, Megan Brown, Suze Chapple, Tiffiny Lynch, Emily Pintarich, Emma Adams, Ali Cooper |  |  |
| **Apologies**  | Cate Pell, Bea Clark, Louise Madden, Tahnee Hodgetts, Rebecca Millwood |  |  |
| **Minutes from Previous Meeting** | Minutes from last meeting emailed.  | Tiffiny and Megan moved |  |
| **Business Arising** | **Fundraising 2022****Paint and Sip*** Due to little time for planning we proposed new date: Friday May 13th, 2022
* Megan Booth has offered her help to have more people attend.
* Contact Daria about new date and Megan’s offer to help.
* Liquor Licence application submitted. Waiting for approval and then apply for date change.
* Megan Booth to provide 2 designs for painting
* Conversation with Megan Booth to order resources can commence once date confirmed.
* Megan Brown will provide flyer for promotion through newsletter and compass.
* Look at Eventbrite options
* Look at payment options (tap and go) and discuss with office staff

**Fair 2022*** Plan to go ahead for November 11th  2022
* Check the Catholic Ed guidelines about entertainment and other regulations
* Follow up availability of food vans
* Find out what vendors are at Civic Square.

**Mother’s Day stall term 2*** Communication to go out this week.
* Stall will be open on Wednesday 5th and Thursday 6th May.
* Items to remain $2
* Set up Monday and Tuesday after School
* Grade 5’s to assist again

**Father’s Day stall term 3*** Moved to next meeting

**Before and After School care*** Moved to next meeting
* Brent followed up but hasn’t had a response

**School jackets*** Rebecca and Kelly had to postpone the uniform presentation.
* Moved to next meeting

**Funds allocations to Music and Art*** $5000 to go to Music for new instruments as per Dan’s proposal
* $5000 to go to Art as per Megan’s Proposal.

**Classroom allocations*** $500 to each class as per previous years.
* Additional $500 per class for new books for classrooms
* Total $16,000
* Add classroom allocations to February meeting Agendas to ensure this money gets allocated and spent early each year.

**TCSPC Parent Engagement Grant*** Brent to discuss again at Principals next meeting
* Follow up a quote with Will Smith in relation to having him as a quest speaker.
* Add to next meeting agenda
 | Brent to check with MeganBecBecMegan Brent to follow up with LidiaBrentBecMegan BrentMegan and Bec approved. Tiffiiny will action this with LidiaTiffiny to action with Lidia Brent |  |
| **Correspondence** |  |  |  |
| **Principal’s Report** | Principal’s Report circulated to the committee  |  |  |
| **Financial Report**  | **Finance Report** * Closing balance as of March 2022: $78,994.81
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| **General Business** | **MEETING CLOSED 9.13pm****Next Meeting –** 24th May 2022, 7.30pm (Sacred Heart School Staffroom)There will be a zoom option- link to come with the agenda. |  |  |