

Sacred Heart School – Parents & Friends Association

Minutes of General Meeting – Tuesday 20th October, 2020

	Meeting Opened 8.05pm	Action By	Date
Present	Brent Wilson, Rebecca Millwood, Louise Madden, Nat Zegveld, Cate Pel, Barry Nas, Sarah Axman-Friend, Bec Bowen, Rachael Richmond, Linda Harley, Sally Pendergast, Bea Clark, Tiffany Lynch, Hannah McCauley, Alison Cooper, Megan Brown, Sue Chapple, Tahnee Hodgetts		
Apologies	Mohana Vellasamy, Andrea Hampton		
Minutes from Previous Meeting	Minutes from last meeting circulated. Accepted by Louise Madden, seconded by Cate Pel.		
Business Arising	<p>Fair 2021 –</p> <ul style="list-style-type: none"> • 19th March 2021 confirmed date. • Discussion around last date when Fair can be confirmed. • Profitability of the Fair discussed if unable to have outside school community attendees. • If unable to have Fair then look at other possible school community event/fundraiser, online auction, trivia night. • Brent will make enquiries to Catholic Education Tasmania about possible Fair structure/functionality. • Decision to be made next meeting on Fair 2021 • ? Return donations, cheque to Brougham St IGA to be returned, currently with Lidia Williams. Vouchers for YMCA ? used for Grade 6 leavers prizes/presentation. <p>Entertainment Books –</p> <ul style="list-style-type: none"> • Need a volunteer to oversee, online so reduced time required to facilitate. Request for a volunteer to facilitate in 2021, decision by next meeting. <p>Transport Costs for Canteen –</p> <ul style="list-style-type: none"> • Approximately \$38/week, \$1500/year • St Patrick’s College Canteen Feedback survey to be circulated to parents. • Currently other schools are charged a delivery fee (approximately 35c) when submit order, unable to do at Sacred Heart as St Patrick’s College Canteen are unable to deliver due to staffing constraints. • Change to St Patrick’s College Canteen originated due to feedback requesting an increase in the variety of food available. • Sushi stopped due to COVID guidelines. • Some Grades are discouraged from ordering Canteen on certain days due to Specialty classes. • Canteen currently 2 days with 50-60 orders. • St Patrick’s College Canteen unable to facilitate additional days at this stage. • Discussion on other schools leasing, putting out for 	<p>Brent Wilson</p> <p>All P&F members</p> <p>All P&F members</p>	

	<p>Classroom Allocation Playground Grade 6 Plaque Wendy Nas farewell Candles for Carols Outlay for Fair 2020 that did not proceed Morning teas</p> <p>Incomings: Commonwealth Bank Entertainment book P&F Levy</p> <p>Income down 66%</p> <p>P&F Levies –</p> <ul style="list-style-type: none"> Over the past few years the P&F Levy total amount has decreased, possibly families with larger numbers of children. Brent Wilson will discuss with Lidia Williams. 		
<p>General Business</p>	<p>Legacy Plaque –</p> <ul style="list-style-type: none"> Commenced approximately 2014 for Grade 6 Leavers Purchased by P&F Presented at the Grade 6 Leavers assembly Grade 6 to draw image this year, design underway. Trophy Traders are engaged as per Phil Illingworth Authorised invoice for \$600, accepted by Louise Madden, seconded by Tahnee Hodgetts. Brent Wilson will inform Lidia Williams of same. <p>Kinder Pamphlet –</p> <ul style="list-style-type: none"> To be updated and provided to Kinder team before 30/10/20. <p>Welcome “back” BBQ –</p> <ul style="list-style-type: none"> Confirmed for 12th February 2021 Discussion around Board and Grade 6 leaders attendance <p>Carols on the Oval –</p> <ul style="list-style-type: none"> There will be changes in processes No touching/sharing microphones Social distancing will be encouraged 2 adults per family Attendees must register at entry point No outside school community <p>Webinar –</p>	<p>Brent Wilson</p>	

	<ul style="list-style-type: none">• Discussion around a similar Webinar as Maggie Dent but aimed at older children, ? transition to high school. <p>Funding for Leavers Shirts –</p> <ul style="list-style-type: none">• Louise Madden will gather information in regards to the P&F funding Grade 6 leavers shirts, for discussion at November meeting. <p>MEETING CLOSED 9.15pm</p> <p>Next Meeting – 24th November 2020, 7.30pm</p>		
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