**Sacred Heart School – Parents & Friends Association**

**Minutes of General Meeting – Tuesday 26th November, 2019**

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|  | **Meeting Opened 7.38pm** | **Action By** | **Date** |
| **Present** | Barry Nas, Brent Wilson, Nat Zegveld, Louise Madden, Cate Pel and Tahnee Hodgetts |  |  |
| **Apologies** | Rebecca Millwood, Kim Barrett and Phil Illingworth |  |  |
| **Minutes from Previous Meeting** | Minutes from last meeting circulated to the committee.   * Amended date on heading. |  |  |
| **Business Arising** | **Uniform Team** – currently looking at follow up with Girls uniform and limitations/challenges to enable them to be active. Exploration of a jacket option. Redo sports uniform survey question in 2020 for early years, detailing that if passed would be a staged change. Discussion around research into track pant and short thickness, i.e. microfibre, double knee. Possible option for short sleeve shirt for boys and girls for winter. Uniform team discussed not having too many options.  **Fair 2020 –** Cripps currently supply bread for fair, will not be affiliated with school in 2020, Nat will approach Scott Alexander in regards to ongoing support for Fair 2020.  Stalls confirmed, some still requiring convener. One new stall ‘Lucky Jar’. Grade 2 will have Festival Foods. Food stalls, BBQ (run by the School Board), Tacos, Nachos, Cheese Plates, Roast rolls, ?Sushi.  **Recruitment of Members and Fair Rosters** – Fair Committee discussed establishing a ‘Grade Winner’ for parental help for Fair 2020. Discussion about prize, ?icy poles, ?pizzas, ?party. Brent Wilson will discuss with Grade 6’s to spruik at Assembly and possibly have a running tally.  **Candles for Carols** – 500 candles have arrived currently in Staff room for Nat Zegveld to collect 3/12/19. Nat will sell these on the night for $2 and possibly a multi buy deal, from 6pm. Brent Wilson emailed Lidia Williams to request a $500 float as per instruction from Cate Pel, Nat will collect from office during business hours 3/12/19.  **Legacy Plaque** – cost for 2018 Legacy Plaque was $483. No current quote for 2019, await further notification. | Brent Wilson  Nat Zegveld  Cate Pel  Louise Madden  Brent Wilson  Cate Pel  Nat Zegveld  Brent Wilson |  |
| **Correspondence** | First Eucharist, 22nd September 2019 thank for morning tea from Carolyn Symons  Kinder Halley email in thanks for P&F class funds allocation, purchased a beautiful recycled mat with an Aboriginal print to use for welcome to country and prayer time each morning, a number of wooden items (non-specific) for free play and wooden mirrors for display and use, and a set of magnetic construction blocks which the Kinder have used non-stop since purchase.  Kinder Rickerby letter in thanks for P&F class funds allocation for a new oven, shelf, sink and new dress up trolley of which they like to play Mums, Dads and babies with.  Grade 3 team email in thanks for P&F class funds allocation of funds of which they purchased books and home readers.  Grade 5 card sent with photos in thanks for P&F class funds allocation of which they purchased sets of novels.  Awaiting confirmation from Grade 4 of items purchased.  Thank you to Cate Pel for the alterations to the Basketball tops which have improved the fit significantly. |  |  |
| **Principal’s Report** | Principal’s Report circulated to the committee  **Grade 6 Pilgrimage** – Great experience for students and staff, intend to continue next year. Started at school, then to the Gorge, to Duck Reach and Hoo hoo hut. Staff and students reflected on highlights of the Grade 6 year.  **Playground** – unsuccessful for minor grants works. However, suggestion from the Board to be discussed at next Playground Committee Meeting 10/12/19 that there is money to fund one part of Stage 2. This is the instillation of artificial turf with soccer lines onto pre-existing court, approximate cost $30,000.  **Basketball State finals** – tournament this weekend, encourage to attend and support teams.  **Swimming Program** – discussion in regards to no swimming program for Grade 5-6 this may need to the revisited dependent on individual abilities. Discussion around some feedback on group allocations and how to better facilitate these, possibility for Grade 3&4 to have time trial list from pre swimming carnival from Mr. Anderson, maybe added question to current form detailing current swim level (for students who had or have lessons) as per the Royal Life Swim and Survive program (Tahnee Hodgetts to email Brent Wilson).  <https://www.royallifesaving.com.au/programs/swim-and-survive/active>  Swimming program already booked for 2020 for afternoon timeslot. | Brent Wilson  Brent Wilson  Tahnee Hodgetts |  |
| **Financial Report** | P&F balance of $42818.52. Cate Pel requested for Income and Expense statement to be emailed with Profit and Loss statement. Outgoing expenditure for First Eucharist morning tea and Water Fill up Station. Further outgoings for 2019 include Legacy Plaque and Candles for Carols. | Cate Pel  Brent Wilson  Lidia Williams |  |
| **General Business** | **Leaving/Retiring Staff** – Yvonne Colgrave retiring (over 10 years of service). Nat Zegveld will arrange gift for $50. Patricia Cromby (less than 10 years of service) Natalie will arrange certificate.  **Grade 6 Leavers Award** – to be presented by P&F member, Nat Zegveld to present. Brent Wilson will follow up if award is financially supported by P&F.  **P&F email** – Tahnee Hodgetts to email Russell to add email to Facebook. It is currently on the Newsletter every week.  **MEETING CLOSED 8.44pm**  **Next Meeting –**  **25th February 2020, 7.30pm**  **(Tahnee to bring sausage rolls)** | Nat Zegveld  Nat Zegveld  Brent Wilson  Tahnee Hodgetts  Tahnee Hodgetts |  |