Sacred Heart School – Parents & Friends Association

Minutes of Meeting – Tuesday 26th July 2016

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| Opening Prayer | **Meeting Opened 7.30pm** | **Action By** | **Date** |
| Present | Barry Nas, Louise Madden, Matt Jones, Nat Zegveld, Rebecca Millwood, Kathy Taylor, Kelly Cox, Sam Buchanen, Phil Illingworth, |  |  |
| Apologies | Natasha Brewer, Tracy Meek |  |  |
| Minutes of Previous Meeting | Minutes accepted by Barry  Seconded by Louise |  |  |
| Business Arising | Rock and Roll Night  Set-up time -  Chairs, tables, garbage bags, cover tables, tape  Need to ring to find out if plasterer will still be there.  Cleaning: team effort on the night.  Door people: 1 for money from families at door and 1 to run raffle.  Raffle: Kelly to organize. Scooter, Book Pack, Glow stick pack  First Aid Kit: from school  $200 towards Greg Howe  **Quiet Area**  Request from Helen & Liz for a quiet area in the mezzanine area in the gym. Would like to turn this into an area at lunch for quiet activities like reading or games.  They are asking for $500. We are happy to meet this request up to $1000  **Class Allocations**  $500 per class as per previous years.  **Sunshade/gazebo**  Arrived today with school logo with back and sides. Also one teardrop flag. Approx $1500. Made by Impressions.  Entertainment Books  57 books/memberships sold, $741 profit for the school. | Kelly, Nat & Phil  Kelly  Kelly  Liz & Helen  Matt  Rebecca |  |
| Correspondence | Nil | Kathy |  |
| Principal’s Report | Thanks to Phil and Josh Drew for all their hours spent getting the pool ready to be used.  Outlay of $7000-$8000 this year. All parts replaced. A lady doing eCE swimming lessons on Fridays and she has received more interest for Wednesdays as well.  Several students can now access this for motor skills rather than the Aquatic Centre weekly  Carnivals – students very enthusiastic towards each other.  Kinder:  Letters have gone out with placements. Numbers were lower than previous years. Approx 1 class filled with siblings. 2 weeks to reply to confirm if they will accept the offer to attend.  Some movements in staffing next year with staff, possibly between Grades too.  Building Program:  Slightly over budget in estimates. 3-4 building, library, toilets all part of this stage. Will start in the library in Nov ready for the Grade 5 to go into once its finished (start of 2017) then Grade 6 will move to Grade 5 rooms. This will minimize disruptions to classes.  Map of priorities for the school environment/play areas:  Put together by Matt & Phil in draft form looking at safety, cost, impact on use of space, timing, possibilities etc. 3-4 year plan to improve. Would be beneficial to have someone come in and present some ideas for us and start negotiations with P&F regarding this and funding for it.  Homework Policy  Ideas shared from OLOL – still a work in progress. | Phil  Matt  Matt  Staff  Phil/Matt |  |
| Financial Report | Current balance: $26, 271.63  Term Deposit: $40, 781.36  **Set-up of online banking**  **President & Treasurer can make transfers, Secretary can view but not make transations.** | Kathy |  |
| General Business | Allocation of P & F funds – possible areas of interest  Oval  Needs major work. Was only used for 4 days over last 10 weeks.  Quote from TC Turf who worked on the SFB oval and did good work. To fix up our oval it will cost just under $40,000.  It needs drainage, surface removal and the ability to regulate the amount of water needed in different areas.  The school would like to borrow the money from the P&F to fix this during Term 4 so that it is all ready to use from day 1 in 2017.  Matt to draw up a letter with details of request and terms of borrowing.  Motion to support P&F financially supporting the resurfacing of the school oval by lending $40,000 to the school to be reimbursed in February 2017 as documented in letter to be provided by Mr Matt Jones. – unanimous support.  Deck on oval:  Quote provided came to approx. $14870. Phil will look at negotations on this total price.  Bunnings happy to provide $100 gift voucher and offered to support the stain of the deck later.  Will look at a couple of diff quotes on materials.  Setting up a google docs account for P&F | Phil  Matt to organize letter.  Phil  Nat to organize with Russell |  |
|  | **Meeting Closed: 9.30pm** |  |  |
| Next Meeting | **Tuesday 23rd August 2016 7.30pm** |  |  |