


**Sacred Heart School – Parents & Friends Association**

**Minutes of General Meeting – 14/02/2023**

	<b>Meeting Opened 7.30pm</b>	<b>Action By</b>	<b>Date</b>
<b>Present</b>	Brent Wilson, Bec Bowen, Tiffany Lynch, Suze Chapple, Emily Pintarich, Megan Brown, Bea Clark, Kirsten Milner, Kayla Farran, Reannah Douglas, Abby Osborne.		
<b>Apologies</b>	Tahnee Hodgetts, Louise Madden, Ali Cooper, Louise Stackhouse		
<b>Minutes from Previous Meeting</b>	Minutes from last meeting emailed.	Megan Brown, Bec Bowen	
<b>Business Arising</b>	<p><b>Business arising from previous minutes.</b></p> <p><b>1) Survey Feedback</b></p> <ul style="list-style-type: none"> <li>The P&amp;F did an activity with students late last year asking for their ideas about what they would like to see at school. The 3 top ideas were a fair, a colour run and pajama day. P&amp;F plan to incorporate these ideas into planning for this year.</li> <li>A movie day, treat day and Rock and Roll followed behind.</li> <li>This year Red day is on 3<sup>rd</sup> August and Green day is on the 14<sup>th</sup> September</li> <li>Megan will draft the parent survey for social events to be delivered and collated prior to the next meeting to help with further fundraising planning.</li> <li>Social night 18<sup>th</sup> August proposed. (Term 3) Will seek feedback through parent's survey.</li> <li>Combined family night for Rock and Roll, Disco/ social night.</li> <li>Brent to chat to Dan Crawford about opportunities</li> <li>The Fair is scheduled for March 2024. Date TBC.</li> </ul> <p><b>2) Welcome BBQ</b></p> <ul style="list-style-type: none"> <li>Suse has placed the food order with Lidia.</li> <li>Thanks to Megan and Todd for kindly donating the bread.</li> <li>Louise and James have kindly offered to cook the BBQ.</li> <li>Kirsten, Bec, Suse and Emily will help set it up after school.</li> <li>Tiffany, Kayla and Jake Farran are happy to help throughout the night.</li> <li>Bec and Emily can help pack up at the end.</li> <li>Please if you are available on the night, make yourself known at the BBQ to assist with any jobs that may be available.</li> <li>Brent will promote The Welcome Back BBQ on compass, the newsletter and promote on the Sacred Heart Facebook page.</li> <li>Kirsten has offered to ask for bottles of water to be donated from Baxters IGA.</li> <li>Suse to ask Dan about potential music at the BBQ.</li> </ul>	<p>Add to next Agenda:</p> <ul style="list-style-type: none"> <li>A fair committee</li> <li>Mother's Day stall</li> <li>Father's Day stall.</li> <li>Survey results</li> <li>Breakfast Club</li> </ul> <p>Kirsten Suse</p>	

	<p><b>3) Elect New President</b></p> <ul style="list-style-type: none"> <li>Emily Pintarich nominated and accepted the role of 2023, President. Welcome and thank you.</li> <li>Best of luck and thanks to Suse for her time. We look forward to Suse remaining an active member of P&amp;F as a staff representative.</li> </ul> <p><b>4) Fundraising 2023 Planning</b></p> <ul style="list-style-type: none"> <li>Fundraising moved to the next meeting following the parent survey that Megan is drafting.</li> </ul> <p><b>5) Swimming Carnival</b></p> <ul style="list-style-type: none"> <li>Swimming carnival- Brent to follow up with John and provide additional information on the day's events. Information will be on compass and in the newsletter.</li> <li>Swimming caps – P&amp;F to provide. Suse to follow up with Lidia on cost and number of caps still available.</li> </ul> <p><b>6) School Break Times</b></p> <ul style="list-style-type: none"> <li>Brent will pop some information in the next newsletter to inform parents of the break times at school. Including fruit break, first lunch and second lunch.</li> </ul>	<p>Megan nominated Emily Bec second.</p> <p>Megan</p> <p>Brent</p> <p>Suse</p> <p>Brent</p>	
<b>Correspondence</b>	Louise Maddens Proposal: Culture and Community at Sacred Heart	Louise to deliver at the next meeting.	
<b>Principal's Report</b>	<p>Principal's Report circulated to the committee.</p>  <p>P and F 14.2.2023.pdf</p>		
<b>Financial Report</b>	<p><b>Finance Report</b></p> <ul style="list-style-type: none"> <li>Closing balance as of 14/02/2023</li> </ul>	\$16890.06 spent in 2022. Balance: \$36,985.15	
<b>General Business</b>	<p><b>Reversible Tops</b></p> <ul style="list-style-type: none"> <li>Size 8-18</li> <li>80 tops. P&amp;F to contribute \$4000 to purchase reversible tops for basketball and athletics tops.</li> </ul> <p><b>Classroom allocations for next year.</b></p> <ul style="list-style-type: none"> <li>Seek a proposal from the Green team for a P&amp;F donation this year.</li> </ul> <p><b>MEETING CLOSED</b></p> <p>14<sup>th</sup> February 2023, at 7.30pm-8.56pm</p> <p><b>Next meeting is 14/03/2023 at 7.30pm.</b></p>		