


**Sacred Heart School - Parents & Friends Association**  
**Minutes of General Meeting - Tuesday 28<sup>th</sup> July, 2020**

	Meeting Opened 7.06pm	Action By	Date
<b>Present</b>	Barry Nas, Brent Wilson, Nat Zegveld, Louise Madden, Cate Pel, Sarah Axman-Friend, Suze Chapple, Tahnee Hodgetts		
<b>Apologies</b>	Phil Illingworth		
<b>Minutes from Previous Meeting</b>	Minutes from last meeting emailed to the committee. Accepted by Nat Zegveld, seconded by Sarah Axman-Friend.		
<b>Business Arising</b>	<p><b>Fair 2021</b> - 19th March 2021 confirmed date. Accepted by Nat Zegveld, seconded by Louise Madden. Instruction to have pre-arranged time/appointment with the School Office when arranging payments. Donations for Fair 2020 for use at Rock n Roll Night if goes ahead.</p> <p><b>Entertainment Books</b> - Need a volunteer to oversee, online so reduced time required to facilitate. ? ask for volunteer through school newsletter.</p> <p><b>P&amp;F Newsletter</b> - Letter to Sacred Heart School Community including Fair Date, Contributions made this year to All Weather Court, Presentation (Maggie Dent), Class Allocations. Include information in regards to viability of P&amp;F continuing with small number of representatives. Possibility of having a parent for each Class as a Representative on P&amp;F. Circulate to new Kinder families? Tahnee and Nat to write and forward to Brent for comment.</p>	Tahnee Hodgetts Nat Zegveld	
<b>Correspondence</b>	Nil		

<b>Principal's Report</b>	<p>Principal's Report circulated to the committee</p>  <p>Parents and Friends Principal Report 28th .</p> <p><b>Spirituality Day</b> - Well received by Staff included cooking for the underprivileged, art therapy and Christian Life planning.</p> <p><b>Liturgies</b> - class liturgies continue.</p> <p><b>Sacred Heart Feast</b> - 28<sup>th</sup> August, dependent on COVID restrictions may be a whole school mass in either Presentation Hall or the Church. Activities and Sacred Heart Has Got Talent will go ahead, unable to have parents present.</p> <p><b>Playground Update</b> - All weather court redevelopment scheduled for Term 3 holidays dependent on weather.</p> <p><b>Reporting to Parents</b> - Reports to be sent to parents in Week 4 Term 3. Parent/teacher/student interviews Week 5 Term 3 offered as Zoom or Face to face.</p> <p><b>Uniform Team and Playground Team</b> - meetings to be scheduled Term 4.</p> <p><b>Band Soiree</b> - will go ahead, will be limited to approximately 100 parents (no grandparents), parents will be required to social distance and sign register.</p> <p><b>Canteen</b> - trial using St Patrick's College Canteen on Tuesday and Thursdays. Cost for transport is \$38/week. If trial successful will P&amp;F cover cost of transport for 2021?</p>	<p>Brent Wilson</p>	
<b>Financial Report</b>	<p>Finance Report -to be attached</p> <p><b>Outgoings:</b>  Guest Speaker (Maggie Dent) \$1000  'All weather' court \$14000  Classroom Allocation \$8000 (not approved from Executive Meeting, apology from Brent Wilson) moved by Nat Zegveld, seconded by Louise Madden.</p> <p><b>Fair inventory</b> - need \$15000-\$20000 available for Fair 2021.</p>	<p>Cate Pel</p>	

<b>General Business</b>	<p><b>TCSF</b> - no meeting date as yet.</p> <p><b>Rock n Roll Night</b> - no date yet, possibly Term 4. Decision to be made end of Term 3. May need to reconfigure dependent on COVID restrictions.</p> <p><b>Kinder 2021</b> - Adequate numbers for 2021, may reconfigure days. Several models being discussed this week by the Early years team. Possible models include all same day or 4 days (1 day on own).</p> <p><b>MEETING CLOSED 7.51pm</b></p> <p><b>Next Meeting -</b> <b>25<sup>th</sup> August 2020, 7.30pm The Metz</b></p>		
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