

Sacred Heart School – Parents & Friends Association

Minutes of Executive Meeting – Tuesday 23rd June, 2020

	Meeting Opened 7.10pm	Action By	Date
Present	Brent Wilson, Nat Zegveld, Louise Madden, Cate Pel, Sarah Axman-Friend, Tahnee Hodgetts		
Apologies			
Minutes from Previous Meeting	Minutes from last meeting emailed to the committee.		
Correspondence	Entertainment Books Email from Rebecca Millwood informing no one has taken over coordinator role. There have been renewals/memberships purchased. Still require someone to take over role of coordination.		
Financial	\$57,000 in account. Outgoings for 2020: -\$15,000 for all weather soccer court/pitch -\$8000 for class allocations 2020 -Table cloths and garbage bags for Rock n Roll night -Legacy plaque	Cate Pel	
General Business	<p>School Dance (Rock n Roll night)</p> <ul style="list-style-type: none"> On hold, Barry Nas willing to proceed in November, await approval of numbers. <p>2021 Fair</p> <ul style="list-style-type: none"> 19th March 2021 tentative date, Brent Wilson to discuss with Lidia Williams. If not early in the year then need to reconfigure the fair. Need additional parent volunteers to make fair viable with the loss of Rebecca Millwood and Phil Illingworth. <p>Grant Submission to TCSF (Tasmanian Catholic Schools Parent Council)</p> <ul style="list-style-type: none"> Submission written by Brent Wilson for \$1000 grant and accepted. Grant to re-engage with parents/community. Proposal for online meeting/webinar with either Maggie Dent or Allison Davies as presenter, at cost of \$2200. Invitation will be to Sacred Heart parents/caregivers. Dependent on numbers from RSVP's invitation may be extended to other schools. Request for P&F to contribute funds. Suggestion to decrease all weather soccer court/pitch to \$14,000, with additional \$1000 towards online meeting/webinar. Accepted by Cate Pel, seconded Louise Madden. <p>SHS Reps appointed to TCSPC (we have two)</p> <ul style="list-style-type: none"> Suze Chapple and Darren Clark. 	<p>Brent Wilson</p> <p>Brent Wilson</p>	

P&F financial support for 2020

- P&F levies only income foreseeable at this stage.
- Some discussion re Raffle of items already donated for 2020 Fair at Rock n Roll night.

Other Business

- Have candles for Carols 2020.
- School Photos going ahead for 2020, however, no Staff group photo due to COVID restrictions, but will be a Collage.
- Installation of more hand washing sinks for Grade 1-2 and 3-4 blocks to reduce waiting times.
- Plain clothes day last day Term 2 and possibly fundraiser plain clothes day end Term 3.
- Training for Club Sports within school grounds to resume this week. All teams required to submit COVID plans for approval prior to commencing. Teams/coaches are required to have cleaning in the COVID plan, are not to use toilet/changing facilities. No parents are allowed on premises. Coach to walk team members in and out of facility.
- Cleaning increased within the school, initially difficult to increase contracted hours and teachers required to take on extra cleaning. Contracted cleaning hours now increased.

MEETING CLOSED 7.43pm

**Next Meeting –
28th July 2020**

Time and place to be advised. ? Zoom, ? Dinner meeting, ?
Face to face dependent on authorisation.