

Sacred Heart School – Parents & Friends Association

Minutes of Meeting – Wednesday 20th May, 2014

	Meeting Opened 7.30pm	Action By	Date
Opening Prayer			
Present	Kate Leonard, Rebecca Millwood, Natalie Zegveld, , Matt Jones, Phil Illingworth, Rachael Roney, Lisa Van Zetten, Scott Peterson, Jayne Leatherman		
Apologies	Tracy Meek, Louise Madden, Matthew Van Emmerick, Fiona Bennetts-Menis		
Minutes of Previous Meeting	Shared by Rebecca Millwood – Moved by Rebecca, seconded by Kate		
Business Arising	<p>Entertainment Books – going well – sold 31 memberships, Ordered 20 initially and had to order more. Raised \$403 so far. 28 books and 3 digital.</p> <p>Office staff have been fantastic supporting and helping us in this.</p> <p>Raffle – waiting on Bunnings confirmation for prize. Letter been written to Allans garden centre. Williams family will print books again for us. Looking at three prizes</p> <p>Query – why do we pay \$7 levy? Any thoughts to increasing this? (Matt to take to the school board and discuss further with Maya)</p> <p>Market on the Green – We need to organize a sub-group to organize this further. Rebecca has spoken to council about licensing and permits as well as the office from the church. The council said yes and that there could be ways to run it without paying the \$350 fee without licensing but there are still restrictions as to what, where regarding placement and size spaces for certain things like bbq. Option – having it at St Albies as an alternative. Nov 16th is available. Carolyn at the church office had some hesitation with having during church time. She was more receptive to running it from midday rather than during the peak time of church. Matt to talk to Father Mark Walk-a-thon – needs to be taken to the events officer at the council before making further plans. John Anderson to be consulted too. Will stay on Nov 9th and “on the green”. Email Rebecca if you would like to be part of a sub-committee. Sports tops to be discussed as part of principals report</p>	Rebecca	
Correspondence	Tasmanian Catholic Schools Parents Council – conference coming up. A group that is represented at state and national levels. General info		
Principal’s Report	<p>Loose Parts Play – creating an area with “loose parts” for unstructured play behind the grade 6 courts.</p> <p>UTAS – creating pods that can be wheeled around to play (filled with milk crates, containers etc.)</p> <p>Building Program –</p>		

	<p>Can we look at moving the grades differently to impact on classes the least so it's not the same kids always moving. Aim is to connect all the top buildings with a corridor from Bourke Street and one staircase from the playground. Aim for an internal walkway from the library to grade 2VR.</p> <p>Master plan is to have Kinder and Grade 6 together and all the other grades to the top together.</p> <p>Will need to update toilets in the next stage as well.</p> <p>Sports tops –</p> <p>We will go with the new sports top. Designs will be shared with all stakeholders and most popular will be chosen to go ahead with. No changes until voting has gone ahead as well as looking at current stock in the uniform store.</p> <p>Curriculum and Pedagogy –</p> <p>Looking at supporting teachers in enhancing their practice through peer observation and mentoring each other. Coaching model runs on the preface that 90% of the solutions you already know. Feedback is one of the most valuable parts of the teaching and learning program. Developing “feedback loops”.</p>		
Financial Report	Carried over to next meeting		
General Business	<p><i>BBQ fundraiser for Baby & Kids Market</i> – on 4 times a year. Runs from 9-12. August 23rd, Nov 22nd. Has been run by the PCYC in the past as their venue has been used in the past. The market will be moved to St Albies for the remainder of this year. If we run it we would get to keep the proceeds for it. Run in the car park next to St Albies.</p> <p><i>Constitution:</i></p> <p>Needs to be reviewed every 3 years.</p> <p>Is “Parents & Friends” outdated? Is there another name which would be better?</p> <p>Can we look at nominations for executive positions better? Communicate clearer that nominations will be coming up at the AGM. Clarifying certain positions with the parent community.</p> <p>8.6 – AGM needing 10 members excluding ex-officio (is this realistic??) Need to look at altering this to make it feasible.</p> <p>Need to review the number of years a position can be held.</p> <p>Rebecca to make adjustments to run past all P&F members to review.</p> <p>Loom Bands:</p> <p>Happy to continue with these. Has been some confusion over rules.</p> <p>Whiteboard Markers:</p> <p>Can these be changed as the current ones stain badly</p>	<p>Rebecca & Rachael</p> <p>Rebecca</p> <p>Matt</p>	
	Meeting Closed: 9.07pm		

Next Meeting	June 24th 2014 7.30pm		