

Sacred Heart School – Parents & Friends

Minutes of Meeting – Tuesday November 26th, 2013

		Action By	Date
Opening Prayer	Meeting Opened 8.30pm Members at the meeting held prayerful thoughts for the Hill family.		
Present	Kate Leonard, Phil Illingworth, Rachael Roney Rebecca Millwood, Kelly Cox, Fiona Bennetts, Jayne Leatherman, Louise Madden, Barry Nas, Matt Jones, Brett Cox		
Apologies			
Minutes of Previous Meeting	Accepted by: Kate Leonard Seconded: Jayne Leatherman		
Business Arising	<p>Legacy Item 2013</p> <p>Showed suggested layout with the grade 6 points and using their leavers T shirt artwork. *need to confirm wording regarding “papacy” word *Matt will confirm final draft before producing plaque. * Mike Bennett will make a plinth from concrete to mount the plaque in the garden.</p> <p>Quote \$495 Stainless Steel plaque</p> <p>Confirmation required tomorrow that we will go ahead and can be completed for last week of term.</p> <p>Renaming P&F Discussed idea and reasoning</p> <p>It’s suggested to continue to use P&F name in the general community as it is a known brand. Renaming within the school may make the group more relevant to parents and represent more the role of the P&F within the school.</p> <p>Will continue the discussion and review during 2014.</p>		
Correspondence	Jackie Wood sent a thank you card and chocolates for the helpers who assisted with the confirmation morning tea held in October.		
Principal’s Report	See attached report		
Financial Report	Running balance: Allocated Funds: See financial report. See AGM report Accepted:		

General Business	<p><u>Home Readers</u> It's been observed that the quality of prep home readers would be in need of updating. The content and topics of the home readers seems to be out dated and not relevant.</p> <p><u>Carols on the Oval</u> 7pm Wednesday 4th December 2013. Entry via Margaret and York Street only</p> <p>Louise & Kelly will sell candles No help required setting up. Notice to go in School newsletter</p> <p><u>Welcome BBQ 14th of Feb 2014</u> Despicable Me 2 was agreed for the movie.</p> <p>Rebecca will order meat and supplies and send an email in New Year to P&F and Board members re assistance on the night.</p> <p>Flier to go in 2014 newsletter and home to kinder families.</p> <p>The cost of a new BBQ will be approx \$700 and Mike will organize the purchase of this.</p> <p>Buy cooking and cleaning tools.</p> <p><u>Teacher's Retirement Gifts</u> It was agreed that P&F will purchase two retirement gifts for Mrs. Weir and Mrs. Wright and present these at the Carols Night.</p> <p><u>Fair Planning 2014</u> Holding the Twilight Fair in March will clash with the new P-2 building works due to be completed in term one. Teachers, school staff and Mike won't be available to give full support to assist with the Fair due to relocating classes and settling children into new rooms.</p> <p>No storage is currently available for the Fair requirements/preparation ie: freezers/fridges, white elephant donations & supplies</p> <p>Consideration of changing the Fair till fourth term brings concerns over then having another fair the following March.</p> <p>March considered the best time to run the fair, starts the year off etc. and best suits our school community.</p> <p>It was decided to not hold a fair for 2014. Matt will write to families explaining reasons why. Others options for events will be considered and discussed at the Feb meeting 2014.</p>	Matt	
	Meeting closed 9.50pm		
Next Meeting	25th February 2014, 7.30pm		